Prior Authorization Request Form
Alitretinoin (Toctino®) / Chronic hand eczema

DECLARATION OF THE INSURED PERSON

Section 1: Information about the participant and the patient

Name of participant | Policy | Certificate | Name of employer

Name of patient | Date of birth | Telephone

Address (number and street name) | Town/City | Province | Postal code

Section 2: Other prescription drug insurance policies

Do you have other prescription drug insurance?	☐ Yes	☐ No	
If so, please answer the following:			
What type of plan is it?	☐ Private	☐ Public	
Have you ever submitted a claim **FOR THIS DRUG** to the other insurer?	☐ Yes	☐ No	
What is the status of the claim?	☐ Accepted	☐ Refused	☐ Under review
Did this insurer ask you to complete a prior authorization request?	☐ Yes	☐ No	
If so, what is the status of the prior authorization request?	☐ Accepted	☐ Refused	☐ Under review
Please enclose acceptance or refusal documents, if applicable			

Section 3: Authorization to disclose personal information

I certify that the information in this prior authorization request is complete, accurate and true.

I authorize physicians and other health care professionals, medical, paramedical or clinical institutions, care coordinators, members of SSQ's Preferred Pharmacy Network (outside Quebec only) and any public or parapublic organization, including Régie de l 'assurance maladie du Québec, to disclose to SSQ, Life Insurance Company Inc. (SSQ) any of my personal information including and without limitation, any medical information and medical evaluations in connection with the processing of this request. I hereby waive their confidentiality obligation and authorize them to disclose the requested information to SSQ. In addition, I authorize SSQ to disclose to the previously named third parties any of my personal information including and without limitation, any medical information and medical evaluations in connection with the processing of this request.

Photocopies of this document have the same value as the original.

Signature of patient (parent/legal guardian) | **Date**

IMPORTANT:
All correspondence concerning this form will be sent to the address indicated in the participant's file.

Send us this duly completed form by mail or by fax to: 1-855-453-3942.

Telephone: 418-651-2588/1-800-380-2588 – Fax: 1-855-453-3942
Address: 2525 Laurier Blvd, P.O. Box 10500, Quebec City, QC G1V 4H6
ssq.ca

DECLARATION OF THE PHYSICIAN

Section 4: Information about the prescribing physician

Name of physician _____ Specialty _____ License no. _____

Telephone _____ Fax _____

I hereby certify that the information in this request is complete, true and accurate.

Signature of physician _____ **Date** _____

Section 5: Drug covered by the authorization

Drug name	Pharmaceutical form	Strength	Dosage
Alitretinoin (Toctino®)	Capsule	☐ 10 mg ☐ 30 mg	Dose: _____ Frequency of administration: _____ once a day x 24 weeks

Type of request ☐ First request — Complete section 6

☐ Request for subsequent treatment upon RECURRENCE — Complete section 7. Also complete section 6 if this is the first authorization requested from SSQ

Section 6: Clinical information (First request)

Diagnosis

☐ Chronic hand eczema

☐ Other, specify: _____

Degree of severity

☐ Severe ☐ Moderate ☐ Minor

Causes of eczema

Has an allergen been identified as the cause of eczema?

☐ Yes

☐ Patient is no longer in contact with this allergen

☐ Patient is still in contact with this allergen

☐ No

Summary of previous trials or contraindications

Drug or other medical treatment	Reason for discontinuation	Duration of treatment
Topical corticosteroid(1) Name: _____ Dose: _____	☐ Ineffectiveness ☐ Other, specify: _____ Number of consecutive weeks: _____	From _____ To _____
Topical corticosteroid(2) Name: _____ Dose: _____	☐ Ineffectiveness ☐ Other, specify: _____ Number of consecutive weeks: _____	From _____ To _____
Topical corticosteroid(3) Name: _____ Dose: _____	☐ Ineffectiveness ☐ Other, specify: _____ Number of consecutive weeks: _____	From _____ To _____

Section 7: Clinical information (Continuation for subsequent treatment upon RECURRENCE)

Information necessary to evaluate the response to treatment

The drug covered by the present authorization request was first taken on: _____

Treatment indication

☐ Recurrence of chronic hand eczema

☐ Other, specify: _____

Results of previous treatment with Toctino®

☐ Symptoms completely or partially eliminated

☐ Other, specify: _____

Trial period: from _____ to _____

Summary of previous trials or contraindications

Drug or other medical treatment	Reason for discontinuation	Duration of treatment
Topical corticosteroid(1) Name: _____ Dose: _____	☐ Ineffectiveness ☐ Other, specify: _____ Number of consecutive weeks: _____	From _____ To _____
Topical corticosteroid(2) Name: _____ Dose: _____	☐ Ineffectiveness ☐ Other, specify: _____ Number of consecutive weeks: _____	From _____ To _____
Topical corticosteroid(3) Name: _____ Dose: _____	☐ Ineffectiveness ☐ Other, specify: _____ Number of consecutive weeks: _____	From _____ To _____

Section 8: Additional information